

1. Niche Selection and Ordering

- Follow the link <https://purchase.holytrinitycolumbarium.org/Select-Your-Niche> to select your niche. Please record the Section and Niche Number you select because you will need this information when you make payment.
- After you have selected your niche, the Niche Ordering page will appear.
- If you are purchasing more than one niche, after you have selected the first niche, please click “Select Your Niche” at the top of the page to select another niche. Repeat this process until you have selected all of your niches before proceeding to Niche Ordering.
- On the Niche Ordering page, please complete the purchase information form, and answer several questions to determine your eligibility for a reduced niche price.
- Also on the Niche Ordering page, please review and accept the Holy Trinity Columbarium Policies and Procedures, and Catholic Cemeteries’ standard columbarium Niche Sales Contract. (In the few instances where the Catholic Cemeteries contract differs from the Holy Trinity Columbarium Policies and Procedures, the Holy Trinity terms will apply.)
- When you have completed the purchase information form, and have reviewed and accepted the two documents, you will be directed to submit your Niche Order. After you have submitted your Niche Order, an Order Confirmation message containing Payment Instructions will appear on your screen. (A copy of this Order Confirmation message will also be emailed to you.)

2. Payment

- You can pay for your niche(s) in one installment, or in two equal interest-free installments, with the second installment due one year from the date of the first payment.
- Please note: The niche(s) you select will not be reserved until you have made full or partial payment.
- You may not entomb remains in a niche until you have paid for it in full.

3. Documenting Your Niche Purchase

- When you have selected and ordered your niche(s), and have made full or partial payment, Catholic Cemeteries will mail you a numbered original version of the Niche Sales Contract that you reviewed online.
- Please sign the Niche Sales Contract, retain the green copy for your records, and return the other copies to Catholic Cemeteries in the enclosed stamped, self-addressed envelope.
- By return mail, Catholic Cemeteries will send you a fully-executed copy of the contract.
- When you have paid for your niche(s) in full, you will receive a Right of Entombment Certificate for your niche(s). You must have a Right of Entombment Certificate to entomb remains in that niche.